

Chief Financial Officer

SUMMARY:

Responsible for planning, controlling, and directing the organization's accounting and financial reporting systems. Provides counsel to the President/CEO and Board of Directors regarding the organization's internal accounting and financial reporting systems, policies, programs, and procedures to ensure that they are in compliance with generally accepted accounting principles and regulation respecting accounting for organizations.

Job Functions include: (Note: this is a representative list only - complete list provided with purchase)

- Oversees and directs treasury, budgeting, audit, tax, accounting, purchasing, owned real estate and insurance, and related accounting and finance activities for the organization.
- Directs departmental staff in the creation and maintenance of required systems and procedures necessary to maintain proper records and adequate accounting controls and services.
- Works closely with external auditors, federal and state organization examiners to ensure the organization is in compliance with prescribed accounting methods set out in regulation, law, FASB rules, and generally accepted accounting principles.
- Appraises the organization's financial position and issues periodic financial and operating reports that adequately assess and report on the financial condition of the organization.

(also details Supervisory Responsibilities, Qualifications, Education and/or Experience, Language Skills, and work environment)