

## **Systems Analyst**

### **SUMMARY:**

Formulates logical statements of business problems and devises procedures for following them through the use of electronic data processing systems and programming. Involved are all phases of EDP systems work - the design and implementation of new small systems; the maintenance, improvement, or modification of existing systems; and the tailoring and implementation of purchased package systems to organization requirements.

Job Functions include: (Note: this is a representative list only - complete list provided with purchase)

- Confers with supervisor to discuss ideas, objectives, and solutions to a proposed system or program.
- Implements and documents entire system for programming as well as supervisor.
- Considers the volume, arithmetic formulas, forms and work flow of the data and discusses with supervisor.
- Reviews trade journals for pertinent information.

(also details Supervisory Responsibilities, Qualifications, Education and/or Experience, Language Skills, and work environment)