

Electronic Banking Manager

SUMMARY:

Responsible for managing the Electronic Banking Department, which includes all EFT (Electronic Funds Transfer) mechanism and systems such as ACH, ATM, POS, Debit and Credit Card, and Value Stored Card operations.

Job Functions include: (Note: this is a representative list only - complete list provided with purchase)

- Develops Electronic Banking (EB) policy and procedural manuals to ensure EB practices are in compliance with credit union policy, payment systems rules (i.e., Federal Reserve) and other applicable rules and regulations
- Plans, organizes, develops, coordinates and controls all EB activities to optimize the efficiency, effectiveness and the internal control aspects of all EB processes and procedures.
- Develops methods for conducting ongoing EB cost/benefit analysis as might be required from time to time by the Board of Directors and senior management.
- Coordinates EB improvement processes and projects to review and improve EB systems. Such projects include updating and replacing ATM's, implementing advanced ACH origination methods and other improvements to EB related hardware or software including re-issue of plastic cards, bar coding and scanning equipment, and item processing methodology.

(also details Supervisory Responsibilities, Qualifications, Education and/or Experience, Language Skills, and work environment)